

# **Back-to-School Drive**

## **Hosting Tips**

- ✓ Set a team goal at your work place.
- ✓ Communicate your goal by kicking off the drive at your company meeting.
- ✓ Ask employees to either pick a wish card or to donate money to CIS of Tacoma and we will do the shopping for them. From the donations received, we will purchase backpacks and supplies in bulks.
- ✓ You can even reach out and ask your vendors to participate.
- ✓ Employees can be creative and host a bake sale or create competition between offices to raise donations.
- ✓ Recognize individuals who participate by putting their name on a school bus and place it in a well-marked area of your workplace.
- ✓ Encourage employees to volunteer to help organize school supplies at Mt. Tahoma High School. This is an excellent way to see how all the donations fit into the bigger picture.

These tips will help motivate and encourage all your employees to get on board and make a difference!