

# Volunteer Job Description

## Elementary Age After-School Programs

Communities In Schools of Tacoma is a non-profit organization that works to help children learn, stay in school and prepare for life. For more information log onto [www.cisoftacoma.org](http://www.cisoftacoma.org) or call 253-571-1114.

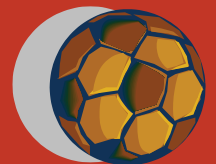
**Volunteer opportunities are available at four different elementary school sites:**

- Fern Hill (8442 S. Park Avenue)
- Sherman (4415 N. 38th Street)
- Sheridan (5317 McKinley Avenue)



**Volunteers are needed for the following jobs:**

- One-on-one reading tutoring for 2<sup>nd</sup> and 3<sup>rd</sup> graders
- Math tutors
- Classroom assistants
- Activity leaders (teaching a skill)
- Enrichment Activities
- Homework assistants
- Lunch buddies



**Criteria and Commitment Levels:**

- Must pass Tacoma School District background check
- Must have a passion for helping kids
- The ability to work with a wide variety of people
- Commitment level one: 1 or more hours per week for 10 weeks
- Commitment level two: 1 or more hours per week during the school year (approximately 30 weeks) for reading or math tutoring or enrichment programs



**Expectations:**

- Be on time
- Sign in and sign out
- Call in by 9:00 a.m. if you will be absent
- Be a role model – dress neatly, be respectful, use appropriate language

